JOB DESCRIPTION: CRAFT AND ACTIVITY LEADER

Responsible to: Program Coordinator

Qualifications:

1. Active membership in the Christian church.
2. Desire and commitment to serve God through a program of outdoor ministry. This may extend to availability and interest to participate in on-going training opportunities.
3. At least 16 years of age.
4. Knowledge and experience in crafts and camp games.
5. Interest and desire to lead children in crafts, nature studies and camp games
6. Ability to manage and organize programs and supplies as needed.

Responsibilities:

1. Develop and participate in a craft program related to the theme.
2. Develop and participate in a nature appreciation program related to the theme.
3. Develop a camp games program encouraging camp-wide participation.
4. Be available for crafts, nature and camp game programs at all times when scheduled.
5. With the Program Coordinator, order supplies to implement the above programs.
6. Ensure that craft supplies and game equipment are available at scheduled sessions.
7. Ensure that craft area is cleaned and reorganized each day.
8. Participate in designated meetings.
9. Practice Christian principles and help campers to do the same.
10. Participate in full camping program when not performing designated duties.
11. Perform other duties as assigned by Program Coordinator.
12. Report to Program Coordinator matters of concern.
13. Cooperate with all camp staff.
14. Abide by all camp policies and procedures, and guide campers to do the same.
15. Participate in all orientation, training and evaluation sessions.
16. Assist the Program Coordinator in preparing a season-end inventory of craft, out-tripping supplies and game equipment, and place in storage the same.
17. Participate in evaluation of camp program, by filling out an evaluation form and taking part in an end-of-session evaluation meeting.

*revised November 2014*